**Economists Online Portal Help**

Welcome to the Economist Online Portal help content. You will find help regarding:

1. The Economists Online Search Screen
2. The Economists Online Scholars Screen
3. The Economists Online Scholars Details Screen
4. The Economists Online Partners Screen
5. The Economists Online Partner Scholars Screen
6. The Economists Online Partner's Department Scholars Screen

If you did not find the relevant information for your question, or if you would like to send us some comments regarding the Economist Online portal, click here.

Content of Economists Online – Overview

The first version of Economists Online consists of

- **6 partners with their institutional repositories:** LSE (UK), Tilburg University (NL), Erasmus University Rotterdam (NL), Université Libre de Bruxelles (B), Katholieke Universiteit Leuven (B), & Maastricht University (NL): over **35,000 references** and over **13,000 free full texts**.
- **Complete publication lists from well over 300 authors** in RDF and PDF downloadable format
- all **references from RePEc** (over 0.5 million records) and links to their full texts
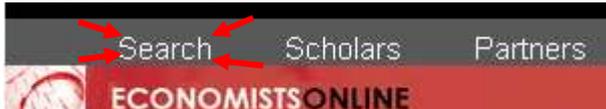
## Economists Online Portal Search Help

### 1. How do you search in Economists Online? The search box

- You can always come back to the *search page* of Economists Online by clicking on the *Search* link on the Economists Online banner:



- Simply enter your search term or terms in the search box; by default, all metadata fields are searched.
- Start your search by selecting the *search* button ▶.

Remark: the search engine is not case sensitive; you can use either upper or lower case letters.

Simple search tips:

| To search for an exact expression | Use quotation marks (" "). | Example: "international trade" |
|---|---|---|
| To search for plurals / other forms of words | **Use a an asterisk (*) for multiple characters.** <br> *Caution*: the closer to the start of a term you use the wildcard, the longer your search will take to process | Example: a search on ***econom\**** will find items concerned with *economics, economy, economist, economists, economies*, etc. |

Combine several search terms:

Economists Online allows you to build more complex queries which combine several terms and expressions provided the following *Boolean operators are used*.

| AND | When you combine search terms with **AND**, results will display any item of Economists Online in which both terms appear. Combining search terms in this way makes your search results more precise. | Examples:<br>growth **and** trade<br>bovenberg **and** growth |
|-----|-----|-----|
| OR | Using OR between search terms allows you to find all items that contain either term; it enlarges your search. | Example:<br>credit **or** loan |
| NOT | When you combine search terms with **NOT**, results will never display any item that contains the search term that is after **NOT** in your search.<br>**NOT** should be used with caution: items that contain the first and second terms of your search will <u>not</u> be retrieved. | Example:<br>disclosure **not** bank<br>This will retrieve documents about *disclosure*, but neither documents about *bank* nor over *disclosure and bank* |

Use ***parentheses*** to combine terms when using at least two different Boolean operators: searching for *"human rights"* AND Europe OR UK OR Netherlands is not equal to searching for *"human rights"* AND (Europe OR UK OR Netherlands).

Using *facets* to search:

Economists Online offers several *facets* to ease searching. Facets only reflect the items that are in Economists Online, e.g. the facet *authors* provides you with a list of all the scholars who have at least one document referenced in Economists Online. The following facets exist:

| Collection | This facet provides the institution (repository) where the documents come from, e.g. Tilburg University, RePEc |
|-----|-----|
| Year | This facet enables to only look at items that were published a given year; the dates are ordered as ascending year |
| Publication type | Available publication types are: article, annotation, bachelor thesis, book, book chapter, book review, contribution to periodical, conference paper, doctoral thesis, lecture, master thesis, preprint, student thesis, working paper |
| Classification | The facet JEL code may be used to retrieve items that are concerned with certain topics, e.g. G14 will retrieve documents about *Information and market* (for a list of valid JEL codes see: http://www.aeaweb.org/journal/jel_class_system.html) |
| Language | Select the language of the documents you would like to read |
| Journal / Series | This facet provides the Journal or series titles of items |

To display only items that belong to a given facet, simply click on this facet. This facet is then displayed on top of the facets area below the *Selected facets* heading. You can always deselect a chosen facet by clicking on it.

You may also select several facets, even from different types; e.g. to search if a given author has written documents on a specific subject, select both the author as a first facet, and the specific subject as a second facet.

Searches according to the selected facets are automatically started each time a facet is selected or deselected.

You may also refine your search with one or more facet(s).

## 2. **Refining your search**

Economists Online allows the user to refine a search, e.g. when the number of results obtained after a search is too high, through the use of *facets*.

Caution: selecting facets *after a performed search* will only display items relevant to the user's original search criteria and that correspond to the selected facets. The number of displayed results will hence be lower than the number of results obtained from a search conducted without selecting any facet.

Facets are used to further *limit* the number of items displayed showing records related to a particular facet, e.g. author, language.

### 3. Now what? Work with your results

- You can decide on how many results you want displayed per screen *before* you start a search: choose between 15, 25 and 50. The default is 15.
- References are presented using the American Psychological Association (APA) bibliographic style followed by the JEL codes that are specific to EO.
- To automatically retrieve all Economists Online items from a scholar (the search is then performed on the scholar's last name), or described by a specific JEL code, belonging to a journal/series characterised by its title: simply click, from an item of the displayed results, on of the searchable terms: they are displayed as hyperlinks.
  Caution: this will start a new search through Economists Online. If you only want to retrieve items that match your search criteria, together with one of the criteria mentioned above, you will have to build a new search by [combining several terms](), or [refine your search]() via facets.
- Each title is accompanied by a small tool bar with icons and buttons which shows the publication type of the title, leads to the full text or further actions. The following icons and buttons will appear:

| Type of icon | Information you get | Comment |
|---|---|---|
| article<br>annotation<br>bachelorThesis<br>book<br>bookPart<br>bookReview<br>contributionToPeriodical<br>conferencePaper<br>doctoralThesis<br>lecture<br>masterThesis<br>preprint<br>studentThesis<br>workingPaper | Publication type | non-clickable |
| URL | OpenURL button | The OpenURL button can transmit reference data to specific library services of your institution. This will help you to retrieve the item in the local resources of your institution. If your institution's library has an OpenURL resolver and is registered at the WorldCat Link Registry, the Open URL links to the record of that publication in the library's resources (catalogue, databases, E-Journals). Examples: The OpenURL can link to a fee-based full-text version of the publication in case the open access version is not available or link to an institutional inter-library loan service, in case the publication is not available at all in full-text. |
| | Open / close the expansion box with full text files | A click on the buttons will open or close the expansion box with a link to full text files and information on the filetype. Buttons appear only when a full text is available. |
| | Open / close the expansion box with abstract | A click on the buttons will open or close the expansion box with an abstract. Buttons appear only when an abstract is available. |

## 4. Other options available in Economists Online

- Your query is always displayed in the search box.
- You can go directly to the top of the search results by clicking on the ⤒ icon.
- Should you want to learn more about Nereus or Economists Online: simply click on the logo nereus or ECONOMISTS ONLINE and you are taken to the relevant home pages.

## Help on Economists Online Scholars Screen

A click on the "Scholars" link in the main menu always leads to the Economists Online Scholars Screen



1. Alphabetical list of Economists Online scholars
2. Scholar of the day

## 1. Alphabetical list of Economists Online scholars

This screen provides an alphabetical list of all scholars, who actively participate in Economists Online by making available their publications. In the navigation bar on top of the list you can select the first letter of the scholar's last name. A letter is only shown if there is at least one scholar for that letter. By clicking a letter the page is positioned to the anchor point of that letter in the list.

Scholars, choose a letter     A  B  C  E  G  H  L  M  N  S  T  V  W  Z

The list of scholars contains

- the full name and title of the scholar together with a button that leads to the Economists Online Scholar details screen providing you with more information on that scholar and his/her publication list.
- the name of the institution the scholar is affiliated with and a button that leads to the Economists Online Partners screen providing you with further information on that institution.
- the name of the department within the institution and a button that leads to the Economists Online Partner's Department Scholars screen.

## 2. Scholar of the day

The scholar of the day is randomly chosen among all Economist Online scholars and changes every day. This section provides a picture of the scholar and a description of the scholar's main activities and research interests. The following icons and buttons will appear in the icon bar below:

| Type of icon | Icon's title | Information you get |
|---|---|---|
|  | Homepage of the scholar | This icon will only be displayed if the scholar has a home page.<br>A click on this icon will lead you to the scholar's home page |
|  | Send an email to this scholar | A click on this icon will enable you to send an email to the scholar |

Caution: the information provided for the scholar of the day may be partially available.

# Help on Economists Online Scholars details screen

1. What is the *Scholars* details screen about?
2. How to access to a *scholar's details* screen
3. Get the most of the scholars' *publication lists*
4. Other options available in Economists Online *scholars details* screen

## 1. What is the Scholars details screen about?

This screen will provide you with details related to each scholar who participates in Economists Online, as follows:

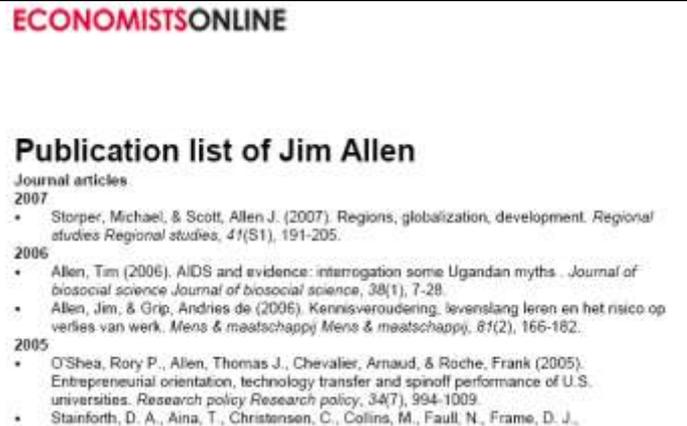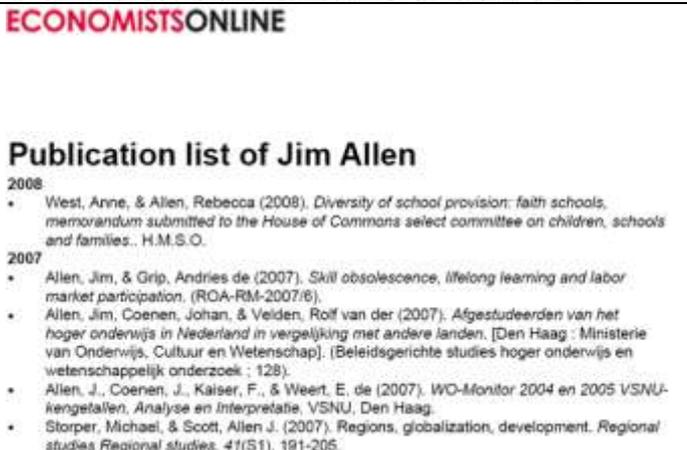| Where in the screen | Information you get | Comment |
|---|---|---|
| Screen's header | - Picture of the scholar<br>- Name of the institution to which this scholar is affiliated<br>- Name of the department within the institution to which the scholar is affiliated<br>- Short 'biography' of the scholar<br>- Scholar's icon bar | You may get more information about the scholar's *institution* (resp. *department*) by clicking on the magnifying glass symbol 🔍 next to its name;<br>e.g. Katholieke Universiteit Leuven 🔍<br>Caution: *the information provided* for each scholar in this header *may be partially available*.<br>See below for more information about the *icon bar* available for each scholar |
| Main screen | Scholar's publication list | See below for more information about the *publication list* of each scholar |
| Left column | Publications list printing options | See below for more information about the *publication list* printing options |

The scholar's *icon bar*:

The scholar's icon bar enables to quickly connect you to the scholar displayed in the *scholars details* screen, i.e.:

| Type of icon | Icon's title | Information you get |
|---|---|---|
| 👤 | Homepage of the scholar | This icon will only be displayed if the scholar has a home page.<br>A click on this icon will lead you to the scholar's home page |
| ✉ | Send an email to this scholar | A click on this icon will enable you to send an email to the scholar |

The *publications list* downloading and printing options:

You may download and print the *publication list* of a scholar using one of the options provided in the top of the left column of the *scholars details* screen; the following options are available:

| Print Option | Information you get | Example |
|---|---|---|
| PDF sorted by type | A click on this option will provide you with the list of all publications of the scholar, sorted by type of publication, in the **PDF** format. You are invited to save the file before being able to read it | **ECONOMISTSONLINE**<br><br>**Publication list of Jim Allen**<br>Journal articles<br>2007<br>• Storper, Michael, & Scott, Allen J. (2007). Regions, globalization, development. *Regional studies Regional studies*, 41(S1), 191-205.<br>2006<br>• Allen, Tim (2006). AIDS and evidence: interrogation some Ugandan myths . *Journal of biosocial science Journal of biosocial science*, 38(1), 7-28.<br>• Allen, Jim, & Grip, Andries de (2006). Kennisveroudering, levenslang leren en het risico op verlies van werk. *Mens & maatschappij Mens & maatschappij*, 81(2), 166-182.<br>2005<br>• O'Shea, Rory P., Allen, Thomas J., Chevalier, Arnaud, & Roche, Frank (2005). Entrepreneurial orientation, technology transfer and spinoff performance of U.S. universities. *Research policy Research policy*, 34(7), 994-1009.<br>• Stainforth, D. A., Aina, T., Christensen, C., Collins, M., Faull, N., Frame, D. J., |
| RTF sorted by type | A click on this option will provide you with the list of all publications of the scholar, sorted by type of publication, in the **RTF** format. You are invited to save the file before being able to read it | |
| PDF sorted by year | A click on this option will provide you with a list of all publications of the scholar, sorted by year in descending order, in the **PDF** format. You are invited to save the file before being able to read it | **ECONOMISTSONLINE**<br><br>**Publication list of Jim Allen**<br>2008<br>• West, Anne, & Allen, Rebecca (2008). *Diversity of school provision: faith schools, memorandum submitted to the House of Commons select committee on children, schools and families.*. H.M.S.O.<br>2007<br>• Allen, Jim, & Grip, Andries de (2007). *Skill obsolescence, lifelong learning and labor market participation.* (ROA-RM-2007/6).<br>• Allen, Jim, Coenen, Johan, & Velden, Rolf van der (2007). *Afgestudeerden van het hoger onderwijs in Nederland in vergelijking met andere landen.* [Den Haag : Ministerie van Onderwijs, Cultuur en Wetenschap]. [Beleidsgerichte studies hoger onderwijs en wetenschappelijk onderzoek ; 128].<br>• Allen, J., Coenen, J., Kaiser, F., & Weert, E. de (2007). *WO-Monitor 2004 en 2005 VSNU-kengetallen. Analyse en interpretatie.* VSNU, Den Haag.<br>• Storper, Michael, & Scott, Allen J. (2007). Regions, globalization, development. *Regional studies Regional studies*, 41(S1), 191-205. |
| RTF sorted by year | A click on this option will provide you with a list of all publications of the scholar, sorted by year in descending order, in the **RTF** format. You are invited to save the file before being able to read it | |

## 2. How to access to a scholar's details page

You may access to the *scholar's details* screen:

- From the Economists Online Scholars screen.
- From the Economists Online Partner Scholars screen.

To access to the *scholar's details* screen, simply click on the magnifying glass symbol 🔍 next to the name of the scholar you would like to know more about; e.g.: Bago d'Uva, Teresa 🔍

To know more about the types of information you will get in the *scholars' details* screen, click here.

## 3. Get the most of the *scholars' publication lists*

- References are presented using the American Psychological Association (APA) bibliographic style followed by JEL codes.

- A magnifying glass symbol 🔍 next to the name of an authors leads you to the Economists Online Scholar screen providing you with more information on that author and his/her publication list.

- To automatically retrieve all Economists Online items from an author (search is only performed on the scholar's last name), or described by a specific JEL code, belonging to a journal/series characterised by its title: simply click, from an item of the displayed results, on of the searchable terms: they are displayed as hyperlinks.
  Caution: this will start a new search through Economists Online. If you only want to retrieve items that match your search criteria, together with one of the criteria mentioned above, you will have to build a new search by combining several terms, or refine your search via facets.

### 4. Other options available in Economists Online *Scholars* page

- You can go directly to the top of the search results by clicking on the ⬧ icon.
- Should you want to learn more about Nereus or Economists Online: simply click on the logo **nereus** or ECONOMISTS ONLINE and you are taken to the relevant pages.

## Help on Economists Online Partners Screen

A click on the "Partners" link in the main menu always leads to the Economist Online Scholars List Screen



1. Alphabetical list of Economists Online partner institutions
2. Partner of the day


## 1. Alphabetical list of Economists Online partner institutions

This screen provides a list of all Economists Online partners sorted by country and name of the partner institution.

The list of partner institutions contains

- the name of the EO partner institution (left column) together with a button that leads to the Economists Online Partner Scholars Screen providing you with further information on the scholars affiliated with that partner.
- a short description of the Economists Online partner institution
- the logo of the Economists Online partner institution
- the following information may also be available:

| Icon | Description |
|------|-------------|
|  | Homepage of the partner institution |
|  | Web page of this partner's institutional repository |


## 2. Partner of the day

The partner of the day is randomly chosen among all Economist Online partner institutions and changes every day. This section provides a short description of the institution.

A horizontal icon bar offers links to websites outside of the Economists Online portal:

| Icon | Description |
|------|-------------|
|  | Homepage of the partner institution |
|  | Web page of this partner's institutional repository |


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## Help on Economists Online Partner Scholars Screen

- A click on the magnifying glass symbol 🔍 next to a partner institution's name leads to the Economists Online Partner Scholars Screen, e.g.

Katholieke Universiteit Leuven 🔍

- A breadcrumb trail below the menu bar helps you to keep track of your location within the portal, e.g.

**Economists Online Scholars > Partners > Katholieke Universiteit Leuven**

- The header shows information about the Economists Online partner institution that has been selected, i.e. a logo, the institution's name, a short description and a horizontal icon bar with links to websites outside of the Economists Online portal:

| Icon | Description |
|------|-------------|
| 🏠 | Homepage of the partner institution |
| 🏠 | Web page of this partner's institutional repository |

- The screen provides an alphabetical list of all scholars that are affiliated with the selected partner institution. In the navigation bar on top of the list you can choose the first letter of the scholar's last name. A letter is only shown if there is at least one scholar for that letter. By clicking a letter the page is positioned to the anchor point of that letter in the list.

Scholars, choose a letter    A  B  C  E  G  H  L  M  N  S  T  V  W  Z

- The list of scholars contains:

  o the full name and title of the scholar together with a magnifying glass symbol 🔍 that leads to the Economists Online Scholar Details Screen providing you with more information on that scholar and his/her publication list
  o the name of the department within the institution and a magnifying glass symbol 🔍 that leads to the Economists Online Partner's Department scholars screen

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## Help on Economists Online Partner's Department Scholars Screen

- A click on the magnifying glass symbol 🔍 next to a department's name leads to the Economists Online Partner Scholars Screen, e.g.

  Faculty of Economics and Business Administration 🔍

- A breadcrumb trail below the menu bar helps you to keep track of your location within the portal, e.g.

  **Economists Online Scholars > Partners > Katholieke Universiteit Leuven > Faculteit Economie en Bedrijfswetenschappen**

- The header shows information about the department that has been selected, i.e. a logo, the department's name, a short description and a horizontal icon bar with the option to jump to

  🏠      Homepage of the department

- The screen provides an alphabetical list of all scholars that are affiliated with the selected department. In the navigation bar on top of the list you can choose the first letter of the scholar's last name. A letter is only shown if there is at least one scholar for that letter. By clicking a letter the page is positioned to the anchor point of that letter in the list.

  Scholars, choose a letter     A B C E G H L M N S T V W Z

- The list of scholars contains:

  - the full name and title of the scholar together with a magnifying glass symbol 🔍 that leads to the Economists Online Scholar Screen providing you with more information on that scholar and his/her publication list
  - the name of the partner institution and a magnifying glass symbol 🔍 that leads to the Economists Online Partner Scholars Screen